

ACTIVITY CENTER

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 920.782.0207 or 920.946.6150
 hgactivitycenter.weebly.com

Child's Name _____

Parent's Name _____

Agreement Sheet - 2022 - 2023 School Year

Starting on (date) _____ the hours that my child will attend the Before and After School program will be:

The following chart is for your child's hours at the Center. If hours will be consistent each week, you can fill this out now and only make changes if and when the need arises. We will be billing every week, for these hours, as well as, using this for staffing. If your child's schedule will vary you can fill out a new sheet every week and return it on or before the Monday prior to the week of service. This will need to be returned no later than 2 full weeks before care is provided. Forms can be printed from our website or found at the front desk and brought in at drop-off or pick-up time.

Payment may be made weekly or bi-monthly, but all payments must be made by the Friday prior to care being provided. If your schedule is consistent, invoices will not be given because your tuition will be the same each week. All extra invoices for no school days and extra early dismissal days will be billed out as needed. Snow days or weather-related early dismissal days will be billed after services and will be due with your next payment. Please ask, before making payment, if you question your weekly total due.

Wk 1 – dates:	Monday	Tuesday	Wednesday	Thursday	Friday
Before school					
After school					

Registration fee - \$40.00 per child for the school year and \$30 for the summer

Daily Rates:

Either before OR after school - \$9.00

Before AND after - \$15.00

An additional \$10.00 will be billed for any extra early dismissal days.

Tuition for no school days will be \$35.00. If you have already been billed for your regular hours, billing will be adjusted to the daily rate. A cold lunch will need to be provided on no school days.

****If the center must close or your family needs to be out due to Covid 19 or any communicable diseases, your contract will continue and there will not be any tuition modifications.**

If you have a child at the Howards Grove Children's Center (next door) you will receive a 5% discount for your child with the lowest tuition attending the Howards Grove Activity Center.

_____ I acknowledge that I fully understand the policies of the Activity Center and agree to abide by them.

_____ I consent to allow the release of photographs, videos, artwork of my child for social media and other purposes.

Parent's Signature _____

Date _____

Email _____ Please include this for billing purposes.

****Your child's tuition is due by Friday of the week before services. If this amount is not paid, a finance charge of \$25.00 will be applied. Any account that is past due by 30 days will be subject to child's termination.**

****After Closing charges (the Center closes at 5:30) \$30.00 per child per 1/4 hour or fraction thereof.**

The following are Holidays during the 2022 – 2023 school year that the Center will not be open: Everyone who attends the Center will be billed \$9.00 per days listed below. This will help pay staff for these holidays, as well as, keep costs as low as we can at the center.

- Labor Day – Monday, September 5th, 2022
- In-service Day - Friday, October date TBD, 2022
- Thanksgiving Day and the following Friday – Thursday, Nov. 24th and Friday, Nov. 25th, 2022
- Christmas Day - Sunday, December 25th 2022 (NO Charge)
- Memorial Day – Monday May 29th, 2023

*The Center will be closed between Friday, December 23rd - January 2nd. The center will reopen Tuesday, January 3rd. No tuition is due for this week.